

CAUVERY COLLEGE FOR WOMEN (Autonomous)

Nationally Accredited (3rd Cycle) with 'A' Grade by NAAC



GRIEVANCE REDRESSAL POLICY

The faculty and students of Cauvery College for Women (Autonomous) are well-acquainted with the Grievance Redressal Mechanism, which operates transparently to address their concerns. Our college handbook is meticulously crafted to ensure that both faculty and students are well-informed about the institution's operations throughout the academic year. It includes comprehensive details regarding the College Governing Council, Principal, Vice Principals, Deans, and all staff members, as well as instructions for students, tentative dates for internal and end-semester exams, assessment components of practical examinations.

To facilitate easy access to information, hoardings displaying college policies are prominently placed at the entrance of the college for both staff and students. Additionally, two suggestion boxes are strategically located within the campus—one at the center of the C Block ground floor and another near the Office of the Controller of Examinations in E Block. These boxes provide a convenient means for all members of the college community to submit their suggestions.

Furthermore, the Principal holds regular meetings with both staff and students during the general assembly every Monday ensuring that the rights and welfare of all are upheld. The College Student Union Council is entrusted with representing the student body and any grievances can be raised either directly through petition submissions or by representation through the Council.



V. C. Rajalakshmi
Principal
Cauvery College For Women
(Autonomous)
Annamalai Nagar,
Tiruchirappalli - 620 018
Tamilnadu.

Annamalai Nagar, Tiruchirappalli - 620 018, Tamil Nadu, South India.

Website : cauverycollege.ac.in Phone : 0431 - 2763939, 2751232 Fax : 0431 - 2751234

Email : cauverycollege_try@rediffmail.com, principal@cauverycollege.ac.in

CAUVERY COLLEGE FOR WOMEN

(Autonomous)

Nationally Accredited (3rd Cycle) with 'A' Grade by NAAC



Students also have the option to approach their class in-charges/mentors or the counseling center within the college premises. In cases where necessary, they may seek a personal meeting with the principal to convey their grievances. Similarly, staff members are encouraged to express their concerns during general staff meetings or through their respective department heads.

For infrastructural or service-related grievances, students can convey their concerns to class representatives or executive committee members of each department within the College Student Council. These grievances are subsequently discussed during regular meetings of the College Student Union Council.

Complaint management is handled through both physical and online channels, with petitions being received through grievance boxes and online platforms. A Grievance Appeal Committee comprising the Principal, Vice-Principals, Deans and members of the College Student Union Council reviews these petitions regularly. Grievances are documented in a logbook maintained by the Vice Principal and the principal in consultation with the Grievance Appeal Committee takes necessary steps to address them in a timely manner.

In cases where grievances are found to be genuine and necessitate corrective action, the Grievance Appeal Committee initiates appropriate measures with the final decision resting with the principal. Additionally, our college maintains a zero-tolerance policy towards ragging, with a board displaying the names and contact details of the Anti-ragging committee members at B Block. Awareness campaigns are conducted at the beginning of every academic year to ensure a safe and nurturing environment for all students.



V. Vijayalaxmi
Principal

Principal
Cauvery College For Women
(Autonomous)
Annamalai Nagar,
Tiruchirappalli - 620 018
Tamilnadu.

Annamalai Nagar, Tiruchirappalli - 620 018, Tamil Nadu, South India.

Website : cauverycollege.ac.in Phone : 0431 - 2763939, 2751232 Fax : 0431 - 2751234

Email : cauverycollege_try@rediffmail.com, principal@cauverycollege.ac.in